

# Attendance Tips for Families

Attending school every day will help your children do well in school, in college, and at work. Check out these tips:

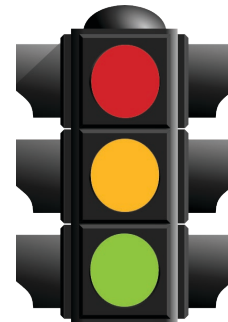
- Set a regular homework, bedtime and morning routine;
- Lay out clothes and backpacks the night before;
- Plan family vacations during school breaks and days off and schedule appointments after school;
- Encourage scholars to become involved in activities, sports and events at school; and
- Encourage and model positive attitudes toward learning, waking up on time, and having good attendance.

## Absence Tracker Worksheet

### Worksheet Instructions:

1. Fill out your scholar's name.
2. Mark an "X" or write the date in each time your scholar misses a day - excused or unexcused.
3. Call your school attendance secretary each time your student is absent.

1	2	3	4	5	6	7	8	9
10	11	12	13	14	15	16	17	18
19	20	21	22	23	24	25	26	27



**Chronic Absence**  
10% or more of  
school year

**Warning Signs**  
between 5% and 9%

**Satisfactory  
Attendance**  
less than 5%

Scholar Name: \_\_\_\_\_

School Attendance Phone: \_\_\_\_\_

*Every day counts.  
Every scholar  
matters.*



FEDERAL WAY  
PUBLIC SCHOOLS

Each Scholar:  
A voice. A dream.  
A **BRIGHT** future.