

INSTRUCTIONAL MATERIALS: 2018

The Board of Directors and Administration of the Federal Way Public Schools have the legal responsibility to provide for the policies, procedures and resources for the selection and provision of the instructional materials for all students in the district.

Instructional materials constitute all materials – print, non-print, or any combination thereof – used for the instruction of students. The instructional materials shall be selected to support approved curriculum, enhance student learning and assist students in attaining standards, Grade Level Expectations, and District goals.

The Superintendent/designee will develop procedures for review of current instructional materials and recommendation for adoption of new materials. Such procedures shall include the selection of an Instructional Materials Committee in accordance with RCW 28A.320.230.

Instructional materials shall be defined by two categories; District adopted materials and supplemental materials. Individual schools may choose materials from the Board adopted menu of required instructional material(s) which best meet the needs of students. Schools or teachers may also choose to use instructional materials not adopted by the Board as supplementary materials. Any supplemental materials must be based on the District's academic goals and must comply with District policies and procedures, and legal requirements. Teachers are responsible for selecting quality, effective and appropriate supplemental materials. Any cost to the District incurred by the use of supplementary materials must be approved in advance by the Superintendent/designee, or by the principal of the building decision-making process if the cost will come from building budgets.

All materials shall be made available for community inspection.

Citizens of the district who have complaints regarding instructional materials used by the District may make such complaints known by completing Form 2018, "Request for Reconsideration of Instructional Materials" and returning that form to the school principal or Superintendent.

AUDIO-VISUAL MATERIALS

Educational Value

The Board and Administration recognize that films and videos can be valuable resources in the classroom. The showing of full-length feature films, or major segments thereof, during regular instructional hours is strongly discouraged. Any film, video or DVD resource used in the school must have content that is age-appropriate, educational, relevant to the subject being taught, and that supports class curriculum. Educational value will be determined by the teacher and approved by the principal. Use of films as a "lesson plan" for a substitute teacher shall not be allowed unless the film was previously scheduled.

Adopted or Revised under Policy Governance: 6/28/11; 1/24/12
Formerly Policy – 2311; Adopted or Previously Revised: 05/24/05

INSTRUCTIONAL MATERIALS: 2018

Legal References: RCW 28A.320.230 Instructional materials–Instructional materials
committee
28A.150.230 Basic Education Act–District school directors
responsibilities
28A.640 Sexual Equality Mandated for Public Schools
WAC 392-190-055 Textbooks and instructional materials