



## FEDERAL WAY HIGH SCHOOL

HOME OF THE  
"EAGLES"

30611 16<sup>TH</sup> AVE S  
FEDERAL WAY, WA  
98003  
253.945.5400

---

SEND REQUEST TO:

FWHS  
COUNSELING  
JGONZALE@FWPS.ORG

PHONE: 253.945.5407  
253.945.5408

FAX: 253.945.5454  
**THANK YOU!**

### OFFICIAL TRANSCRIPT REQUEST

THERE IS A \$2.00 FEE FOR EACH OFFICIAL TRANSCRIPT\*

Date: \_\_\_\_\_

Current Name: \_\_\_\_\_

Name when

Attended: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

Grad Year/ Last Attended: \_\_\_\_\_

Address: \_\_\_\_\_  
Number & Street      City & State      Zip

Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

Signature (Required): \_\_\_\_\_

---

### TRANSCRIPT IS TO BE:

---

MAIL TO: \_\_\_\_\_  
Name/Institution      ATTN:

\_\_\_\_\_  
PO Box/ Number & Street      City, State      Zip

FAX TO\*\*:  
\_\_\_\_\_

\*\*UNOFFICIAL ONLY

\* Fee for transcript is currently suspended due to COVID. Please do not send payment at this time. Payment can be made by including cash or check or if you would like to use a debit or credit card, we will call the number listed to get your card information upon receipt of the request.