

## MEETING NOTES

TO: The File

FROM: Sara Wilder  
Project Manager

DATE: 10/24/16

SUBJECT: Meeting Notes  
Held 10/18/16  
Federal Way Public Schools 2018 Facilities Planning Committee  
Integrus Project No. 21639.01

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The following is a record of the author's understanding of comments made.

### 2018 Facilities Planning Committee Meeting 1

#### I. Introductions

- A. Introductions were made to the meeting attendees, including:
- Dr. Tammy Campbell, Superintendent
  - Dr. Dani Pfeiffer, Deputy Superintendent
  - Sally McLean, Chief Finance and Operations Officer
  - Rebecca Baibak, Principal, Integrus Architecture

#### II. Committee Purpose

- A. To establish a shared understanding of our current reality related to FWPS facilities
- B. To establish a shared vision of future opportunities and possibilities related to FWPS facilities
- C. To make a recommendation to the community and the Superintendent for Phase 2 school construction, remodeling and/or modernization for voter consideration in 2018.

#### III. Committee Roles and Responsibilities

- A. The group participated in a quick ice-breaker exercise. We stood in a circle in alphabetical order by birth city, and introduced ourselves and the group we represent.
- B. Facilities Planning Committee Roles:
- Representative and Ambassador
  - Visionary
  - Data Gatherer
  - Idea Generator
  - Communicator

- C. District & Planning Team Roles:
  - Guidance
  - Support
- D. Meeting Expectations:
  - There are 8 meetings, plus one tour and one community presentation
  - Attendance – miss 2 meetings, excused from committee
  - FWPS will provide interpreters, chidcare and dinner
  - Be a Scholar
  - Binder Maintenance
- E. The group shared images that they had selected from a table, including images of children, learning environments, abstract and animal graphics. Team members shared with their table why they selected the images. Integrus will compile the images and feedback given.
- F. The group reviewed the committee norms on the tables, and shared additional proposed norms. Integrus will compile for discussion at the next meeting.

#### IV. Strategic Plan

- A. Dr. Pfeiffer presented the district strategic plan.
- B. There are 3 ends for measurement: 1) Graduation and Attainment, 2) Academic Achievement, and 3) Personal Responsibility and Leadership.
- C. There are 5 goals in support of the ends: 1) Early Years, 2) Whole Child, 3) Active Learners, 4) Content-Area Competency, and 5) Persistence to Graduation.
- D. The strategic plan informs all of the work of the Federal Way Public Schools, and will be an important component of the Facilities Planning Committee.

#### V. Building Life Span and Financing

- A. Team members marked their graduation dates, as well as graduation dates for their children and grandchildren on a timeline with the dates that schools in the district were opened. Looking forward, we discussed that buildings typically last 50-75 years, which far outlasts the anticipated graduation dates and connections to the buildings.





- B. Sally described typical school construction funding, in which the State School Construction Assistance Funding is granted in conjunction with a successful local bond measure, which requires a 60% super majority to collect the taxes per the Washington State Constitution. Financing is typically done by selling voter-authorized bonds and repaying the principal and interest over 20-25 years.
- Federal Way High School was financed uniquely, combining State School Construction Assistance Funding with a six-year \$10 million/year levy, rather than a bond.

VI. 21<sup>st</sup> Century Learning Environments

- A. By table, groups charted how learning has changed since they attended school, as well as how the learning environment has changed since they attended school. Integrus is compiling the information for discussion at future meetings.
- B. Dr. Pfeiffer described 4 C's that every scholar needs: Communication, Collaboration, Critical Thinking, and Creativity.
- C. Rebecca described some best practices in learning today, including inquiry-based approach, team and project learning, problem based learning, and hands-on learning. Learning environments are being reimagined to respond to these new ways of learning.

VII. Next Steps

- A. Tours of sites are scheduled for October 29<sup>th</sup> from 9:00am – 1:00pm. Committee members were encouraged to select an age level that they will advocate for. The groups will visit:

- Nautilus K-8 and Sunnycrest Elementary
  - Lakeland Elementary and Mirror Lake Elementary
  - Totem Middle School and Lakota Middle School
  - Decatur High School and Thomas Jefferson High School
- B. The next committee meeting is November 29, 2016.

K:\2016\21639.01 Federal Way SD Pre-Bond Plan and Ed Spec\Doc\4-1 Meeting Minutes (Design Phases)\2016.10.21 FCP meeting notes

Attachments: None

Routing: FWPS, IA