

Annual Notifications and Other Useful Information

2019–20 School Year

Information About Our District

Federal Way Public Schools has a firm commitment to educating all scholars. An important part of that is communicating fully and clearly with our scholars' parents and guardians.

This publication includes annual notices required by both state and federal law.

Please read this annual notification, and should you have any questions about specific sections contacts are provided throughout the publication.

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Este documento contiene datos tocante derechos legales que se les garantiza a padres y estudiantes en las escuelas públicas de Washington, así como otra información importante. Si usted requiere que un intérprete le ayude a entender esta información, o para obtener traducciones escritas, favor de llamar al siguiente numero telefónico: 253-945-2473.

이 서류에는 워싱턴 주 국립학교에서 보장하는 법적인 권리와 그 밖의 중요한 사항들이 적혀있습니다. 만약에 다음 사항들을 이해하지 못하거나 통역이 필요하시면 아래의 번호로 전화해주시오. 한국말 253-945-2472.



**FEDERAL WAY
PUBLIC SCHOOLS**

Each Scholar:
A voice. A dream.
A **BRIGHT** future.

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*Communications Department
33330 8th Ave. S.
Federal Way, WA 98003*

Title IX Coordinator

Dan Dizon, 253-945-2000,
titleix@fwps.org

Civil Rights Compliance Coordinator

Dan Dizon, 253-945-2000,
compliance@fwps.org

Section 504 Compliance Coordinator

Dr. Jennifer Westover
253-945-2000, 504@fwps.org

ADA Compliance Coordinator

Janet Hodson
253-945-2000, ADA@fwps.org

Stay Connected to Federal Way Public Schools

You can find us online at
www.fwps.org

Follow us on Facebook and
Twitter @FWPS210

Title I: Part A - Parent Notification of Teacher Qualifications

Title I, Part A is a federal program that serves the unique needs of children—kindergarten to grade 12—who struggle to learn. Title I programs and services provide customized instruction and curricula that helps these students meet academic standards and take an active, engaged interest in what they learn and can do. Title I programs build equity of opportunity for children whose struggles often keep them on the academic sidelines. Parents have the right to know the qualifications of the teachers of their students.

If you submit a request, please include the following information

- Child's name.
- Child's school.
- Teacher's name.
- Your name and mailing address.

Send your request to:

Federal Way Public Schools
Jennifer Hymer - Human Resources
jhymer@fwps.org
33330 8th Ave. S.
Federal Way, WA 98003

Employment and Hiring Statement

The district shall provide equal employment opportunity and treatment of all applicants and staff in recruitment, hiring, retention, assignment, transfer, promotion, and training. Such equal employment opportunity shall be provided without discrimination with respect to race, creed, color, national origin, age, gender, sexual orientation including gender identity, marital status or qualified individuals with disabilities. The district may give preference to a United States citizen or national over an authorized alien if two candidates are qualified. Inquiries regarding compliance procedures may be directed to the School District's Title IX/RCW 28A.640 Officer and/or Section 504 Coordinators.

Registered Sex Offenders

For the most complete and current list of registered sex offenders who are living in the community please contact your local law enforcement agency.

Child Find

Child Find is the process of conducting specific activities for the purpose of locating, evaluating and identifying those who are age birth to 21 with suspected disabilities and who reside within the district's boundaries. The Federal Way School District provides free screening to identify children with delays or disabilities, ages 3 to 5 years old, who may be in need of early intervention or special education services.

Concerns might include: speech/language, learning and understanding, coordination and movement, social skills, self-help skills (feeding, dressing, toileting), behavior management, vision or hearing. Children already identified with disabilities should also be screened if not receiving early intervention/special education services.

If you have concerns/questions about your child's development, please call to schedule a screening.

Children ages 0 to 3:

(253) 874-5445 – Birth to Three Developmental Center; or

(253) 854-5660 – Children's Therapy Center

Children ages 3 and up:

(253) 945-2093 – Federal Way School District's Child Find

If your family is living in a temporary situation, you may contact the district where you are staying to attend a screening.

Student Accident and Sickness Insurance Coverage

If your student is enrolled in school athletics, he or she must have insurance.

If you don't have insurance for your student, FWPS can provide information on how to obtain insurance through a private insurance company- Myers | Stevens | Toohey & Co., Inc.

Options include:

- Student Accident and Sickness Plan.
- Interscholastic Tackle Football Plans.
- School-time Accident Plans.
- Full-time 24-hour Accident Plans.
- Dental Accident Plan.

Forms are available at your child's school.

www.myers-stevens.com/sasp

Call 800-827-4695

(7:30 a.m. – 4 p.m. PST)

Internet Essentials and Low Cost Internet Access

Learn more about this opportunity on page 8.

Low-Cost or Free Whooping Cough Vaccines

Whooping cough (Pertussis) are at very high levels in Washington State and the State Department of Public Health now recommends vaccines for all children and adults. Many pharmacies offer low-cost Tdap booster shots for adults who don't have insurance or can't afford to pay for the vaccine. Low-cost vaccines may include an administrative fee of up to \$25.60. If you cannot afford the fee, you can ask to have it waived. If you are already a client at a community health center or public health center you can also get low-cost or free whooping cough vaccines for children and adults there. For more information about whooping cough and where to obtain vaccines, visit <http://www.kingcounty.gov/healthservices/health.aspx>.

Flu Shot

The Centers for Disease Control (CDC) says everyone who is at least 6 months of age should get a flu vaccine this season. Influenza ("the flu") is more dangerous than the common cold for children. Each year, many children get sick with seasonal influenza; some of those illnesses result in death. Each year an average of 20,000 children under the age of 5 are hospitalized because of influenza complications. Get more information at www.cdc.gov/flu/protect/vaccine/index.htm and <http://www.cdc.gov/flu/protect/children.htm>.

HIV AND SEXUAL HEALTH FAMILY INFORMATION SESSIONS

November 26, 2019 (Grades 5-8) 6:30-7:30 p.m.

December 11, 2019 (Grades 9-12) 6:30-7:30 p.m.

March 31, 2020 (Grades 5-12) 6:30-7:30 p.m.

**Federal Way Public Schools Educational Services Center, Room 104
33330 8th Ave. S. Federal Way, WA 98003**

THIS PRESENTATION IS FOR PARENTS AND GUARDIANS ONLY

The Federal Way School District provides the opportunity to share the HIV/AIDS prevention curriculum for students in grades 5 through 12 to families. This curriculum focuses on the transmission and prevention of the disease, emphasizing abstinence. The AIDS Omnibus Bill (2SSB 6221) of the State of Washington which was passed in 1998 indicates the following:

- Sec. 402 "Students shall receive such HIV/AIDS education at least once each school year beginning no later than fifth grade."
- Sec. 402 "No student may be required to participate in HIV/AIDS prevention education if the student's parents or guardian, having attended one of, the district presentations, objects in writing to the participation."

This school year there will be three HIV and Sexual Health family information sessions offered:

- November 26, 2019 (grades 5–8) 6:30-7:30 p.m. Educational Service Center, Rm. 104
- December 11, 2019 (grades 9–12); 6:30–7:30 p.m., Educational Service Center, Rm. 104
- March, 31, 2020 (grades 5–12) 6:30-7:30 p.m. Educational Service Center, Rm. 104

For questions please contact:

- Megan Walker, 6-12 Science Facilitator at (253) 945-2149, or mewalker@fwps.org

Human Papilloma Virus (HPV)

As of July 2005, schools in Washington must make information available on Human Papillomavirus disease to parents or guardians of all students entering Grades 6–12. RCW 28A.210.080

Human Papilloma Virus (HPV), Cervical Cancer, and Vaccination Resources

Washington State Department of Health:

<http://www.doh.wa.gov/YouandYourFamily/IllnessandDisease/HumanPapillomavirusHPV>

Centers for Disease Control and Prevention:

www.cdc.gov/std/hpv/

American Cancer Society:

www.cancer.org

Meningitis Resources

Washington State Department of Health :

<https://www.doh.wa.gov/YouandYourFamily/Immunization/DiseasesandVaccines/MeningitisMeningococcalDisease>

Centers for Disease Control and Prevention:

www.cdc.gov/meningococcal/about/index.html

What is Human Papilloma Virus (HPV)?

HPV is a common virus that spreads primarily through sexual contact. Up to 75 percent of HPV infections occur among people 15 through 24 years old. HPV causes most known cervical cancers, anal cancers, and genital warts. The types of HPV that can cause genital warts are not the same as the types that cause cancer. Some types of HPV can cause penile, anal, head, and neck cancers.

What are the symptoms of HPV?

Most of the time infected individuals have no symptoms and can spread the virus without knowing it. Some people know they have HPV because they have a symptom like genital warts. Women may find out they have HPV through cervical cancer screening (Pap tests) and HPV testing. Health care providers do not usually test for HPV unless they find abnormal cervical cell changes in a Pap test.

How can HPV infection be prevented?

The best way to prevent HPV infection is to abstain from all sexual activity. Even people with only one lifetime partner can get HPV if their partner had previous sexual partners. Using condoms during sex offers good protection against sexual infections like HPV. The HPV vaccines offer by far the best protection if given before sexual activity starts — vaccines do not get rid of existing HPV infections. The HPV vaccine can prevent infections from some of the most common and serious types of HPV that cause warts, cervical, and anal cancers.

Who should get the vaccine and when should they get it?

- Females — the Federal Advisory Committee on Immunization Practice (ACIP) recommends routine vaccination for all girls age 11 through 12 years old against HPV. For unvaccinated females, the recommendation goes up through age 26. Health care providers may also give the vaccine to girls as young as 9 years old.
- Males — the ACIP recently approved a recommendation for routine vaccination of boys 11 through 12 years of age. For unvaccinated males, the recommendation goes up through age 21. Health care providers may vaccinate boys as young as 9 years old and certain men 22 through 26 years of age.

Meningitis

As of July 2005, schools in Washington must make information available on Meningococcal disease to parents or guardians of all students entering Grades 6-12. RCW 28A.210.080

Meningococcal Disease

Meningococcal disease spreads by direct contact with infected persons by coughing, kissing, or sharing anything by mouth, such as water bottles, eating utensils, lipsticks, or toothbrushes. It can cause pneumonia, bloodstream infection, and Meningitis (swelling of the covering of the brain and spinal cord). Severe disease can cause brain damage, loss of hearing or limbs, and death. Fortunately, this life-threatening infection is rare. We usually have only about 30–60 reported each year in Washington, including 1 to 8 deaths. Adolescents and young adults are more likely to get Meningococcal disease, especially if they live in group settings, like college dorms.

Meningococcal Conjugate Vaccine (MCV4)

MCV4 protects your child against the most common types of bacteria that cause Meningococcal disease. Washington provides all recommended vaccines for kids through age 18, available from healthcare providers across the state. Providers may charge an office visit fee and an administration fee to give the vaccine. People who can't afford the administration fee can ask to have it waived. Healthy teens should get one dose of MCV4 at age 11 through 12 years. Teens who did not get their first dose at that time should get a dose as soon as possible. A second dose (or booster) is now recommended. Teens should get a booster at age 16 through 18 years or anytime before college. Talk to your healthcare provider about this vaccine.

Learn more about Meningococcal disease and how to prevent it at the sites listed in the sidebar at left.

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SCHOOLS
TIP LINE

Open
24/7

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something?

 **SAY**
something!

 **KNOW**
something?

CALL or TEXT
253-945-SAFE

It's your school. Keep it safe.



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Pesticide Use

State law requires posting and notification for all pesticide applications that take place at a school facility. The following Integrated Pest Management (IPM) policy serves as the district's pesticide use policy referred to in the law. For the full annual notification letter, please email or call Rick Leavitt.

For further information or questions concerning notification of pesticide use, please contact:

Rick Leavitt, Work Planning & Grounds Manager
Facilities Services
Federal Way Public Schools
1211 S. 332nd St.
Federal Way, WA 98003
rleavitt@fwps.org
253-945-5933

Integrated Pest Management Policy

Federal Way School District seeks to control pests in our buildings and on our grounds with methods, means, and materials that result in satisfactory control of pests while maintaining our high standards of health and safety for students, staff, and the general public. To help us achieve this goal, we have adopted an *Integrated Pest Management Policy* ("IPM") to deal with all pest problems that we encounter within the district.

Integrated Pest Management is a coordinated decision-making and action process that uses the most appropriate pest control methods and strategy, in an environmentally and economically sound manner, to meet the district's pest management objectives.

It is the intent of Federal Way Public Schools to utilize IPM principals to manage pest populations to prevent unacceptable levels of pest activity and damage by the most economical means, and with the least possible hazard to people, property, and the environment. The full range of alternatives (mechanical, physical, chemical, cultural or biological), including no action, will be considered.

Non-chemical pest management methods will be implemented, whenever possible, by employing the four levels of control procedures. These procedures assure that exclusion and access denial, harborage and habitat modifications, mechanical and physical controls and limited and judicious pesticide use are all considered prior to selecting the "best" method. When it is determined that a pesticide must be used to meet management goals, the least hazardous material, formulation, and method of application will be chosen.

Thorough inspections are performed for all reported pest problems prior to any control strategy being employed. Inspections determine the actual presence and identity of pest species, level of threat to health or property, the source of the problem, and conditions conducive to further infestation.

Control: After inspection, a control strategy is provided to the district for approval. Approval is required by a designated maintenance staff member (with understanding of IPM as stated above). Control strategies may require no further action if the pest problem does not warrant it. Control strategies involve the following steps:

First level of control: Exclusion or access denial. (Prevent pests from entering)

Second level of control: Habitat and harborage modification. (Depriving pests of food, creating undesirable conditions)

Third level of control: Mechanical control. (Use of traps, repellents and monitoring devices to control pest infestations)

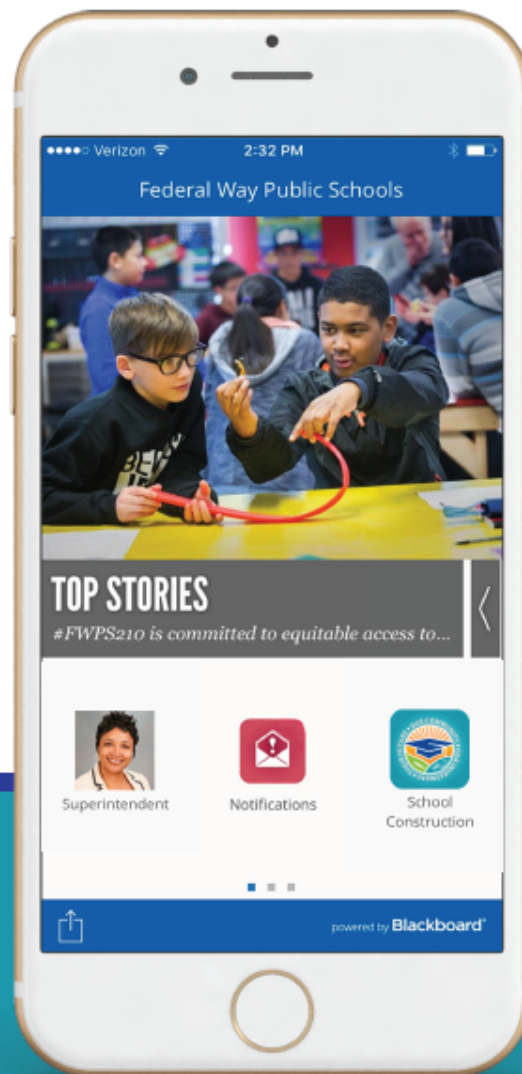
Fourth level of control: Judicious use of pesticides. Recommended inside applications are limited to baits, pheromones, boric acid dusts, or an approved pesticide that minimizes exposure. It is our policy that no custodians, school staff, teachers, parent or other volunteer apply, purchase, or bring into the district any pesticides. Report all pest problems to the Maintenance Department via work order or phone.

Record Keeping: Records are kept of all inspections, activity, non-activity, and control measures, including pesticide application. These records are maintained by the school district and are kept in the Maintenance Department Office.

Want to stay up-to-date with Federal Way Public Schools?

Download our **FREE** mobile app and you'll enjoy easy access to:

- Our Top Stories
- District and school calendars
- School menus and meal account balances
- ParentVUE
- School construction updates
- Careers, and more!



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Low Cost Internet and Computers from Comcast

Opportunities Start with Digital Inclusion

Access to the Internet at home is an important part of a child's education. It also provides families and our scholars a means to search jobs, communicate with others and more.

That's why Federal Way Public Schools wants you to know about Comcast's program, Internet Essentials, a low-cost way for families to have Internet access in their homes.

If you are a family that receives HUD housing assistance, or have at least one child receiving free or reduced school breakfast and/or lunches in our schools, your family may qualify for this fast, affordable home Internet service. Internet Essentials costs just \$9.95 per month (plus tax). For participating families, there is no credit check, no installation fee and no term contract. It includes in-home Wi-Fi, and 40 one-hour sessions of XFINITY WiFi hotspots outside the home every 30 days.

In addition, you can buy a low-cost laptop or desktop computer for just \$149.00 (plus tax) and receive free Internet training.

If you think this might be right for your family, it's easy to get started.

Call Comcast toll free at 1-855-846-8376 to see if you qualify and enroll. For more information, go to www.internetessentials.com.

Microsoft Office 365 and Google G Suite for Education

All Federal Way Public Schools scholars in grades K through 12 have access to a free email service and a collaborative space for educational purposes only. The services and accounts are provided by the district using Microsoft Office 365 and Google G Suite for Education, both of which are cloud-based productivity suites providing anywhere, anytime access on campus and off campus.

The district email for students utilize the scholar ID as the user name and use the same password. As an example, a scholar with the ID of #12345 would look as follows:

- Office 365: 12345@fwps365.org
website: <https://login.microsoftonline.com/>
- G Suite for Education: 12345@p12fwps.org
website: <https://www.google.com/a/p12fwps.org/>

These accounts are offered to students to provide consistent and reliable communication with their teachers and staff members. Scholars should never share their account passwords with others.

In addition, our partnership with Microsoft enables all scholars K-12 to install Office 365 on up to 15 devices, with 5 licenses for laptop computers (MAC or PC), 5 licenses for smart phones, and 5 licenses tablet devices (iOS and Android). The suite components vary based on the platform and device. The apps include Microsoft Outlook, Word, PowerPoint, OneDrive, OneNote and Microsoft's Integrated Learning Tools. Scholars can access these services with their email address and district password. Use of Office 365 enables scholar access to a top-of-the-line set of learning tools built for creativity, collaboration and productivity. [Click here to learn how to install Microsoft Office on the computer.](#)

If your scholar is unsure of his/her password, please contact the school for assistance. Some schools have only activated individual student accounts in grades 3-12. If your student is in grades K-2 please check with your school.

Disclaimers:

Access to and use of Microsoft Office 365 and/or G Suite for accounts are a privilege. Use of these accounts is subject to the same conditions and restrictions applicable to use of the district's network.

The district has the right to withdraw account access should there be reason to believe that the account has been misused or that the student has violated district's policies or the acceptable use guidelines. Violation of district policy or these guidelines may result in disciplinary action, including suspension or expulsion from school and suspension or revocation of network and computer access privileges.

Students using Microsoft Office 365 and/or G Suite for are responsible for the duplication and/or "backing up" of their electronic files in the system. The district is not responsible for any data lost due to user error, system error or failure. The district has the right to access any information stored on a student's Google Apps for Education and/or Microsoft Office 365 account for the purposes of auditing, security or performing maintenance.