

FEDERAL WAY SCHOOL DISTRICT

HARASSMENT FORMAL NOTICE OF APPEAL TO SUPERINTENDENT'S DESIGNEE

The filing of an appeal must be within ten (10) calendar days following the date upon which the complainant received an official response from the district regarding the filing of a formal complaint [Form 5030 (1)], or within ten (10) calendar days after the date when an official response should have been received from the District.

FROM: _____
Complainant
Grade Level, Position or Title

Home Address
Work or School Location

City Zip
Immediate Supervisor or Principal

Home Phone
Work Phone

Date(s) act, condition or circumstance occurred: _____

Name of harasser: _____

Date of complaint decision: _____

Nature of complaint and specific event alleged to be in violation of Federal or State laws or School District policy: (attach separate sheet if necessary)

REMEDY REQUESTED: (attach separate sheet if necessary)

Signature of Complainant

Date