

**HARASSMENT, INTIMIDATION OR BULLYING COMPLAINT
FORMAL NOTICE OF APPEAL
TO SUPERINTENDENT'S DESIGNEE**

FEDERAL WAY PUBLIC SCHOOLS

The filing of an appeal must be within ten (10) calendar days following the date upon which the complainant received an official response from the district regarding the filing of a formal complaint [Form 3207(1)], or within ten (10) calendar days after the date when an official response should have been received from the District.

FROM: _____
Complainant
_____ Grade Level, Position or Title
_____ Home Address
_____ Work or School Location
_____ City _____ Zip
_____ Immediate Supervisor or Principal
_____ Home Phone
_____ Work Phone

Date(s) act, condition or circumstance occurred: _____

Name of harasser: _____

Date of complaint decision: _____

Nature of complaint and specific event alleged to be in violation of Federal or State laws or School District policy: (attach separate sheet if necessary)

REMEDY REQUESTED: (attach separate sheet if necessary)

Signature of Complainant Date